

TEAM BUILDING STUDY GUIDE

(12/2007)

I. Introduction

Teams are incredible things. No task is too great, no accomplishment too grand, no dream too far-fetched for a team. It takes teamwork to make any dreams large or small work and come true.

Our country is built upon the concept of teamwork. Each "team" in our society, whether it be a sales force, a manufacturing group, a police department or fire station, a sports team or a family, must work together for our society to flourish and operate smoothly.

Organizations of all types accomplish more when people work together toward common goals. The challenge for each individual (team member) is to become an asset to the team and contribute to the team in a way to push the team forward to fulfill its goals and mission.

Developing a better team always begins with you. To improve the team, each individual on the team must improve. Improving your knowledge skills, physical skills and communication skills will add value to your team. Everyone can choose to become a better teammate by working hard and putting forth his/her best effort.

Teamwork always requires sacrifice. Good team players put the team's accomplishments ahead of personal stardom or accolades. You put others on the team ahead of yourself to help the team be successful. Why? Because great challenges require great teamwork.

II. Winning Team Characteristics: Team members need to....

1. develop communication skills – speaking and listening
2. respect the ideas and contributions of each team member
3. encourage teammates in their efforts
4. promote cooperation within the team
5. develop trust and dependability within the team
6. develop relationships with each team member
7. be committed to the goals and mission of the team, striving for excellence
8. be competent in your job: paying attention to detail, sweating the small stuff
9. be enthusiastic: attitude is a choice, enthusiasm is contagious
10. be intentional: working with a purpose, making every action count
11. be prepared: lazy people rarely prepare, you must do your homework to succeed
12. be tenacious: giving all you have, working with determination, quitting only when the job is done

III. Famous Quotes about Teamwork

1. No one can whistle a symphony.
It takes an orchestra to play it. (Halford E. Luccock)
2. One man can be a crucial ingredient on team,
But one man cannot make a team. (Kareem Abdul-Jabbar)
3. Everyone should learn that our society is not individualistic,
But that most achievement is through teamwork. (Anonymous)
4. Individual commitment to a group effort, that is what makes a team work, a company work, a society work, a civilization work. (Vince Lombardi)
5. The only way for a team to succeed is to work at it. Intensity is essential to team success. Your team will never reach its goal by wishing for it to happen. Set your team goal and direct your daily efforts totally to attaining it. (Dr. Dennis Waitley)